



**THOROLD AMATEUR ATHLETIC ASSOCIATION  
(INCORPORATED 1988)  
CONSTITUTION**

*(Revised 2016)*

**ARTICLE #1 – NAME**

The name of this organization shall be:  
Thorold Amateur Athletic Association  
(Incorporated in 1988)  
Hereinafter referred to as the “TAAA”

**ARTICLE #2 – OBJECTIVE**

The purpose of the TAAA is to organize, develop and promote minor ice hockey for the youth of the City of Thorold including

- a) The opportunity for all City of Thorold youth to participate in recreational league ice hockey and,
- b) The development of the participation in competitive representative ice hockey
- c) The TAAA shall encourage and develop within the membership good fellowship, honesty, sportsmanship, integrity and feeling of responsibility towards themselves, their fellow members and the needs of the community
- d) Promoting the TAAA to other hockey organizations and affiliates, community sponsors, civic leaders and communities at large
- e) To develop a set of acceptable and moral values including behaviour on and off the ice, competition based on fair play and respect for authority and leadership
- f) Fostering community spirit among its members and all supporters

**ARTICLE #3 - MEMBERSHIP**

- a) Membership in the association shall be open to any individual who is a resident of the City of Thorold, has attained the age of 18 years or more, and who subscribes the necessary membership fee. Membership fee shall be \$2.00. The membership fee shall be set by the Executive, and reviewed annually. Any person participating in an activity in the Association should be a paid up membership card holder upon attaining he age 18 years.

- b) An individual who is active in promoting amateur sport in the City of Thorold may be accepted by the Executive as an Associate Member, even though they are not a resident. The Executive should accept Affiliated Members and these members should pay the annual dues and receive privileges equal to regular members, except hold elected office in the TAAA\
- c) The TAAA is desirous of all sports and recreation organizations becoming members in the TAAA and should welcome and encourage all to do so
- d) All members should agree to abide by and comply with the “Constitution” and “Bylaws” of the TAAA or their membership shall be revoked

#### **ARTICLE #4 – EXECUTIVE**

- a) The Officers of the TAAA shall consist of the President, Treasurer, and Vice President and shall be elected annually,
- b) The Directors of the TAAA shall be composed of the aforementioned Officers, Immediate Past President and members elected at large for the following positions:
  - Secretary
  - Overall Hockey Chairperson
  - Niagara District Chairperson
  - Senior Local League Chairperson
  - Junior Local League Chairperson
  - Ice Scheduler
  - Tournament Director
  - Sponsorship Chairperson
  - Fundraising Chairperson
  - Arena Canteen Chairperson
  - Program and Banquet Chairperson
  - Equipment Manager
  - Advisory Committee

The Advisory Committee shall consist of 1 Past Presidents, excluding the Immediate Past President. This committee shall provide the TAAA with insight and knowledge and will participate in all discussion: however the Advisory Committee may not make motions or vote. All terms of elected office will run from May 1<sup>st</sup> until April 30<sup>th</sup> of the following year
- c) The Executive shall have the power to vote at all meetings, control the affairs of the TAAA, fill vacancies which may occur in its number, subject to provisions for Executive positions as laid down in paragraphs (a) and (b). Executive members shall officially hold only one position on the Executive Committee but may fill temporary vacancies.

- d) Any Executive member, who fails to attend two meetings without the reasons that in the opinion of the full Executive are satisfactory, shall have automatically tendered their resignation. After two misses, the Secretary shall bring this to the Executive member's attention by Registered Letter.
- e) If at any time during their term of office an Executive member neglects their duties, as outlined in the Constitution, they may be removed from their position by two-thirds (2/3) majority vote in favour of such action by the remainder of the Executive. Such a vacancy would be filled in the manner referred to in the Constitution. If the Executive member is not present at the time of the vote, a letter shall be written by the Secretary and mailed within seven (7) days of the vote by registered mail to their residential address listed.
- f) Effective May 1 – April 30 the Hockey Committee shall consist of President, Overall Hockey Chairperson, Niagara District Chairperson, Senior Local League Chairperson, Junior Local League Chairperson, Ice Scheduler and any additional members that may be added pending the Executive approval.
- g) Resignation of Position – An Executive member may resign his or her position by submitting a letter of resignation to the President. If an Executive resigns from their position during their term in office, without due cause, they may not return to any position for the remainder of the term they vacated plus one additional term. If the Executive member holds one position and is filling a vacancy of another position, they may resign from one position without affecting the other, but may not return to the position they vacated for that term.

#### **ARTICLE #5 – DUTIES OF OFFICERS**

- a) As the President is the senior officer of the TAAA, he/she should devote his/her time to the position so as to fulfill his/her office to the best of his/her abilities.
- b) The President shall preside at all meetings of the TAAA and Executive, and shall perform the usual duties and privileges of that office. The President shall be responsible for the assignment of any new duties to the Executive Committee.
- c) The Vice President shall perform the duties of the President in his/her absence.
- d) The Treasurer shall be responsible for the recording of all monies received and disbursed by him/her and reported monthly to the Executive and yearly to the TAAA. The Treasurer's books shall be audited by three qualified members at large appointed by the Executive prior to the Annual General Meeting.
- e) All cheques issued by the TAAA must be signed by the President and Treasurer or the Vice President in the absence of the President or Treasurer. All vouchers and bills must be presented at the Executive meetings for payment or approval. All new Treasurer's, President's and Vice President's signatures must be cleared at the bank immediately following their taking office. All signing officers of the TAAA must be bonded.
- f) The Secretary shall keep an accurate up to date record of the proceedings, roll of membership, proper notification of all the meetings and all other duties ordinarily performed by the office of the Secretary
- g) The Elected Executive may appoint additional Directors to a maximum of two (2). Appointed Directors and any such appointment of a Director by the Executive shall be for a one year term of office. The duties of such directors will be at the discretion of the Executive. The appointed directors will have all rights and privileges of elected directors.
- h) Job descriptions shall be drawn up and posted in a public place 10 days to 2 weeks prior to the Annual General Meeting

- i) Duties of the Directors at large shall be assigned by the President and should include such items as membership drive, Christmas cake sales, etc.
- j) All members of the Executive shall participate in an annual membership drive beginning in May
- k) On decisions taken by the TAAA, any Executive member who could have a conflict of interest between their private financial interest (including themselves or any member of their immediate family living at home) and their trust of official executive responsibilities shall refrain from speaking or voting on a subject.

#### **ARTICLE #6 – MEETINGS**

- a) The annual meeting of the TAAA shall be held in the third week of April and the semi-annual meeting shall be held in the third week in October in the City of Thorold in a designated hall selected by the Executive. The annual and semi-annual meeting dates and location must be publicized in the local paper for three readings, the first appearance to be at least one week in advance of the elections.
- b) No one person shall be permitted to attend annual meetings or stand for election unless they have been a member in good standing for at least 60 days prior to elections.
- c) Electing Officers and Executive committee members – The TAAA shall at its annual meeting provide each voting member with a ballot for each office. In the case of the Directors at large in which four are to be elected annually, the members must mark their ballots for four candidates nominated and where such is not done, the ballot is to be considered spoiled and not counted
- d) Officers and Executive committee members shall be elected yearly by majority vote at the April meeting of the TAAA. On ballots for the Directors at large, the four receiving the highest votes shall be declared elected. If a tie vote for the last position should occur, a ballot for that position only shall be cast.
- e) Special meetings of the TAAA Executive may be held at the call of the President or the request of any three Executive committee members in writing to the Secretary
- f) Monthly Executive meetings to be held the third Tuesday of each month at 7pm
- g) All TAAA members shall be allowed to attend all Executive meetings
- h) A quorum for Executive meetings shall be not less than seven members
- i) Confidentiality – Every Director and Officer of the TAAA shall respect the confidentiality of matters brought before the board
- j) Proxies will not be permitted. Members of the TAAA must be present in person at the General Meetings and Annual General Meetings of the TAAA in order to exercise their voting rights in relation to matters coming before a General Meeting or an Annual General Meeting.

#### **ARTICLE #7 – AMENDMENTS**

- a) Any amendment or alteration to the constitution may only be made at the Annual meeting and must have two-thirds majority of votes in order to carry

- b) Notice of any proposed alterations or amendment must be filed with the Secretary in writing at least 60 days prior to the Annual General Meeting in the Thorold Arena located at 70 Front St. N in a visible location for the membership to view and also on our website [www.thoroldminorhockey.com](http://www.thoroldminorhockey.com)

#### **ARTICLE #8 – ORDER OF BUSINESS**

- a) Reading of minutes of last general meeting
- b) President's Report
- c) Treasurer's Report
- d) Correspondence
- e) Committee Reports
- f) Amendments – Notice of Motion
- g) Election of Officers
- h) New General Business
- i) President's Closing

#### **ARTICLE #9 – RULES OF ORDER**

The following are the rules and regulation of the TAAA during the time of business, and the business shall be disposed of in the following manner:

- a) No motion shall be received unless properly moved and seconded and said motion shall not be opened for discussion until so stated by the presiding officer
- b) All motions shall be decided by a majority of votes cast in accordance with the constitution
- c) No member shall speak twice on the same subject without the permission of the chairperson, unless in explanation or the mover in reply
- d) A member desiring to speak or submit a motion, shall rise and remain standing and respectfully address the chair, and then shall confine his/her remarks to the question and shall not be interrupted unless upon a point of order.
- e) No amendment to a motion shall be in order after an amendment to an amendment
- f) When a motion is under debate no motion shall be entertained except to lay on the table, or amend, and these motions shall take precedence in the order named
- g) An amendment which entirely changes the subject of the original motion shall not be entertained as an amendment or substituted for the motion under debate.
- h) After a motion has been stated by the presiding officer it becomes the property of the TAAA, but may be withdrawn at any time previous to the amendment
- i) There shall be no debate upon any question after it has been put by the presiding officer
- j) When a vote is called, it shall be taken by each member holding up their right hand. The presiding officer shall declare the vote on all questions and should their declaration be disputed, they may request a standing vote until he/she affirms his/her count on the yea or nay votes

## **BYLAWS**

- a) The TAAA should encourage sponsorship of our amateur sports and permit any donations to be earmarked for specific use and encourage the donor to become an active member.
- b) Each activity that is recognized by the TAAA should have a chairperson and a vice chairperson, one of whom shall be present at all Executive, Semi-annual and Annual meetings and have the right to vote
- c) The Vice Chairperson of each activity should be elected if a Vice Chairperson is required
- d) All new uniforms or jackets provided by the TAAA for ND teams or by a sponsor for ND teams must bear the current "Thorold Blackhawks logo (per spec)" and the name of the sponsor, and must be White or Red (per the Thorold Blackhawks Jersey). Furthermore, all new jackets provided by the TAAA for ND teams must be in black and bear the current Thorold Blackhawks logo and all helmets shall be OMHA and CSA approved.
- e) For jackets, if the TAAA finances permit, the Executive will consider each case individually on its own merits.
- f) The elected or appointed members of the Hockey Committee may coach, manage or train on a team in the event sufficient coaches, managers or trainers cannot be found to fill those positions.
- g) All coaching staff applications for the following hockey season are to be submitted in writing to the secretary of the TAAA for review by the Executive and the hockey committee jointly, with the TAAA Executive having the final vote on appointments. All applications must contain the names of all parties applying and what position they will hold with the team. Any changes in coaching staff to be received prior TAAA Executive approval.
- h) That any chairperson be allowed to spend \$100 on any item and purchase orders for any purchase be given to the President or Treasurer within three days of purchase
- i) Each team shall be allowed tournament funds from the TAAA as monies permit. A request for tournament funds form shall be filled in and returned to Treasurer prior to the monthly meeting. Coaches involved are requested to be present at the monthly meeting to accept their cheque.
- j) In order to register for BB hockey in the TAAA you must be a resident of the City of Thorold, or the parents pay taxes to the City of Thorold. You can register for Local League hockey in the TAAA regardless of what city you reside.
- k) If the TAAA loses any hockey players through an Ontario Minor Hockey Association ruling, financial remuneration will be negotiated.